

## Sydney Catalyst Awards 2020

### Overview

Sydney Catalyst is the Translational Cancer Research Centre of Central Sydney and Regional NSW, established with core funding from the Cancer Institute NSW. It brings together over 750 clinician and researcher members from approximately 30-member groups across NSW with the purpose of facilitating the rapid translation of scientific discoveries into clinical policy and practice to improve patient outcomes.

We are pleased to announce funding for Sydney Catalyst Awards for 2020. **Our aim is to encourage training and development of outstanding researchers and clinicians from within Sydney Catalyst member groups and institutions**, who have the potential to develop highly significant careers in cancer care and research, and meet the overall goals of Sydney Catalyst. **The Awards are open to all members, but we will prioritise members from regional and less established research units.** In light of COVID-19 and the significant restrictions on travel, this round of funding will be expanded. Further information about previous [Sydney Catalyst T&E Award recipients](#) is included on our website.

The following awards will be available from 1 March 2021:

<b>Awards available in 2020</b>	Up to 16 awards*
<b>Funds and eligibility</b>	Up to \$500* to allow clinicians (medical, nursing, allied health) and others working in cancer services and research: <ul style="list-style-type: none"> <li>to attend virtual conferences and seminars related to cancer management, supportive care and research, or</li> <li>to pay annual membership to relevant group to maintain professional network and education (i.e. COSA), or</li> <li>to assist with publication of manuscript in top-ranked journal relevant to area of research.</li> </ul>
<b>Funding period</b>	Applications for support may be made for educational activities between 1 July 2020 and 30 June 2021.

\*Applications for funding up to \$1,000 will be considered in exceptional circumstances and total number and value of the awards is at the discretion of the Review Panel and Sydney Catalyst Governing Council.

### Eligibility Criteria

Applicants must meet all the following eligibility criteria to be considered for the Sydney Catalyst Awards:

#### Current Employment

- Work or study full time or part time (19hrs/week or more) at a [Sydney Catalyst member group/institution](#)), with a minimum of 1-year service.

#### Sydney Catalyst Membership and Support

- The applicant must be a confirmed member of Sydney Catalyst with a minimum 8 weeks of membership from the formal start date of the award (i.e. 1 March 2021). **THIS MEANS THAT NEW MEMBERS MUST APPLY TO JOIN SYDNEY CATALYST NO LATER THAN 19 NOVEMBER TO BE ELIGIBLE IN THE CURRENT ROUND.** Information regarding membership of Sydney Catalyst, how to apply and upcoming deadlines can be found [here](#).
- The applicant may not hold or be applying for a similar award from another Cancer Institute NSW Translational Cancer Research Centre.

## **Educational Activity**

### **1. Conferences, seminars or other education activities**

- a. The award can be used to attend, a conference, seminar or other education activity related to cancer management, supportive care and research between 1 July 2020 and 30 June 2021. A copy of the conference program should be submitted as part of the application.
- b. Due to the number and quality of applicants, priority will be given to applicants with an accepted abstract and/or presentation (oral/poster).
- c. The applicant needs to obtain conference/education leave and approval in accordance with the relevant institutional policy for travel and/or education.

### **2. Annual membership to a professional body**

- a. The award can be used to support membership to a relevant professional body between 1 July 2020 and 30 June 2021.
- b. Due to the number and quality of applicants, priority will be given to applicants who do not already receive discounts on their membership fees.

### **3. Publication support**

- a. The award can be used to support fees associated with publishing research, published (or due to be published) between 1 July 2020 and 30 June 2021.
- b. Due to the number and quality of applicants, priority will be given to applicants who are in the final stages of manuscript development and/or already have submitted a manuscript to a journal.
- c. Candidates are encouraged to review the quality of their journal and submit a copy of the journal review score as part of their application. Journal rankings can be found at <https://www.scimagojr.com/journalrank.php>

## **Selection Criteria**

The following selection criteria will be used in the assessment of the Sydney Catalyst T&E Awards:

1. Suitability of selected education opportunity, including active participation demonstrated through, for example, an accepted poster or oral presentation (25%). Applicants should provide specific learning goals and potential post-meeting outcomes.
2. Alignment of the proposed activity with the overall strategic objectives of Sydney Catalyst (25%), which are to:
  - a. Develop and implement a comprehensive research program across the translational consortium – T1, T2 and T3
  - b. Facilitate improved professional development, communication, and collaboration across the consortium
  - c. Build capacity in research, improve competitive advantage in securing other funds
  - d. Challenge the traditional, administrative and institutional barriers between clinicians and researchers to support a culture of embedding research and evidence in cancer healthcare
3. Engagement with Sydney Catalyst, including how they have or will contribute to the Sydney Catalyst membership and/or program of research (25%).
4. The Awards are targeted to provide support for members with reduced or limited access to other support for education activities e.g. members from regional and less established member groups, early – mid career researchers otherwise ineligible for other T&E awards etc. (25%).

### Application and Review Process

Applicants will need to submit a brief application form (example Appendix 1) that addresses the award eligibility and selection criteria (see above). Additional supporting documentation will need to be provided as outlined in the application form. Eligible and complete applications submitted online no later than 5pm on the advertised closing date will be reviewed and ranked by a Review Panel, comprised of representatives from key member groups of Sydney Catalyst, based on the stated selection criteria.

### 2020 /2021 Application and Review deadlines

<b>5 October 2020</b>	<p><b>Applications open</b></p> <p>Applications must be completed <a href="#">online</a>. If you encounter any problems with the online application form, please contact the Sydney Catalyst Program Coordinator on 02 9562 5366 or at <a href="mailto:sydneycatalyst@ctc.usyd.edu.au">sydneycatalyst@ctc.usyd.edu.au</a>.</p>
<b>16 November 2020</b>	<p><b>Last date for new Sydney Catalyst membership applications to be received to ensure eligibility for the current round of T&amp;E Awards.</b></p> <p><i>Note: Applications for Sydney Catalyst membership will be reviewed in December 2020 by the Governing Council. In order to have your application reviewed at this meeting, you will need to have submitted your application for membership <a href="#">online</a> and received support from 2 existing members before 16 November 2020</i></p>
<b>16 November 2020</b>	<p><b>Applications close</b></p> <p>Eligible and complete applications must be submitted online by 5pm on the closing date.</p>
<b>Late February/early March 2021</b>	<p><b>Notification</b></p> <p>Candidates notified of outcome of application.</p>

**Appendix 1 - Sydney Catalyst T&E Awards 2020 Application Form and Instructions**

An [online application form](#) will be available on the Sydney Catalyst website from the advertised date.

Applicants will be able to prepare their application and save changes via the online form prior to submission, however all applications must be submitted no later than 5pm on the advertised closing date. A confirmation of receipt will be provided, including a copy of the application form submitted, however it should be noted that this doesn't constitute a review of eligibility and/or completeness of the application.

This application form includes;

Part A – Applicant Details

Part B – Education Activity Details

Part C – Certification (to be printed, completed and included as part of Attachment A below)

Attachment A – Certification **and** copy of conference program

**Part A – Applicant Details**

First Name:	Surname:
Address:	
Daytime tel no.	
Mobile	
Email	

<b>Current employment/study (refer to eligibility criteria)</b>	Sydney Catalyst member group/institution where employed/studying
	Position title
	Period of employment (must be ≥1 years)
	Stage of research career

**Part B – Education Activity Details**

<p>Conference/seminar/training event/membership organisation/publication title</p>	
<p>Date and location (if applicable)</p>	
<p>If you are attending a conference or seminar, have you submitted an abstract and/or will you be presenting and/or otherwise actively participating in the proposed activity? Please describe. <i>(Max 2000 characters/approx. 300 words)</i></p>	
<p>Describe learning goals, noting and addressing selection criterion 1 specifically. <i>(Max 2000 characters/approx. 300 words)</i></p>	
<p>Describe the expected benefit of the educational activity to you/your work and Sydney Catalyst, noting and addressing selection criterion 2 specifically. <i>(Max 2000 characters/approx. 300 words)</i></p>	
<p>Describe what access you have to other support for travel and education activities, noting and addressing selection criterion 3 specifically. <i>(Max 2000 characters/approx. 300 words)</i></p>	
<p>Proposed use of funds (up to \$500) and level of support and/or co-funding potentially available for proposed activity.</p>	

**Part C – Certification**

This certifies that the information contained in this application is true and complete, and that all eligibility criteria as specified above, have been met.

Signature of applicant		Date
Signature of Manager/Supervisor	Appointment/Position	Date

*Please check that all required supporting documents have been attached*

- Copy of conference program (if applicable)
- Copy of journal manuscript and journal ranking (if applicable)
- Copy of annual membership of professional organization (if applicable)

If you are seeking retrospective funding, please include receipts up to the value of \$500 with a copy of relevant supporting documents